

Caroline Cavaliers Football Club

Meeting Minutes

July 26, 2023

Attendance: Aimee Fletcher, David Fletcher, Tanya Tunstall, Alan Richardson, Leissa Richardson, Keshia Whiting, Amber Santmyer, Juanita Walker, Danielle Logue, Brian Cunningham, Laura Marks, Dan Marks, Ron Goff, Jessica Fletcher

-501c3 status – 990 from last fiscal year was accepted by IRS!

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Ron Goff – Secretary, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:09 pm.

-Motion to approve June 2023 meeting minutes made by Laura & seconded by Dan. All in favor.

-Team Meals: Team meal guidelines letter was updated to include the two meal options established by Coach Johnson. Many of our churches have declined providing a meal this season. We have 2 team meal openings to fill.

-Other Committees needed:

- Game Day Crew for home games – 7/29, during practice, Ron would like to do a dry run with all the filming equipment set up & have all the walkies for communications.
- Food Drive Collection – We will look at a date in October.
- Parade Committee – will revisit in October 2023 to prepare. Tanya will lead the committee.
- Banquet Committee – will form a committee by 11/2023.

-Fundraisers:

- Flamingo Flock: Danielle is working on the documents.
- Caroline Logo Stencil: Possible to add jersey numbers? Tanya took the paper stencil to see if she can cut it.
- Golf Tournament: 8/04/2023 – Right now, we have 10 foursomes signed up. Mattaponi will not charge us for the beverage cart. We will donate some cases of water to them. Most of the gift card prizes have been donated. We

have just a few to purchase. Laura will send again to the BOS and SB, none have signed up to participate. Deadline to sign up is 8/02.

- Line Dancing class: Nita has offered her services to teach a line dancing class. Her business is called FUNdamental Movements. We can charge \$10-\$15 per ticket for 60-90 minutes of dance. We need to find a large space with room to move. Laura will reach out to the Moose Lodge. A sound system would be helpful.
- Corporate Sponsorship: Packages available for review on our website.

-Grants: The REC application process is not open right now.

-Treasurer's Report: Submitted by Leissa - June beginning balance of \$14,853.66, ending balance was \$12,267.50.

-Projects:

- Repairs to and organization of "hot box" are needed. We need fascia for the little white shed. We need to hang the six 2x4s to close the opening above the interior door. We need concrete to fill in gaps in floor. Ron & Aimee will set a date to do the organization.
- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, individual bags of BAKED chips, protein bars, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. Repost the Sign-up Genius.
- Rotten window frames around press box in the stadium. The last communication was from Dr. Calveric. They were getting an estimate for the needed work.
- Practice field work: Ron says it is coming along nicely. Mr. Caldwell gave 150 lbs of grass seed via maintenance and grounds toward the project.

-Upcoming Events:

- **7/27/23** – First day of practice.
- Community of Promise Day: **July 29, 2023** – The Club will do a table providing ziplock baggies (our assigned school supply). We need 500 each of gallon, quart, and sandwich baggies. Coach will take the players to support the event. The Club will spend up to \$500 to make up the difference of what is not donated. We will use the red CAVS tent to distinguish ourselves. Possibly the Club banner too. Set up is at 8 am, ends at 12 pm. Laura will bring a table too.
- Golf Tournament: **August 4, 2023** – limit of 25 teams of four. So far, 10 teams have signed up. We are still accepting sponsors. We need to share, share, share the event.

- **8/10/23** – Scrimmage at Mechanicsville High School – JV starts at 5 pm; Varsity at 6:15 pm.
- **8/17/23** – Scrimmage at Goochland High School – JV starts at 5:30 pm; Varsity at 7 pm.
- **8/24/23** – First JV game 6 pm at JR Tucker High School.
- **8/25/23** – First Varsity game 7 pm at home vs Tucker
- **9/16/23** - SEAC Kick-of Community Event at Bowling Green Elementary – From 10-1 pm, we were offered the opportunity to offer concessions (ideas BBQ, hamburgers, hotdogs).
- **10/06/23** – Block Party from 4 – 7 pm, followed by Homecoming game vs Chancellor

-New Business:

- Uniform & Equipment update: The black uniforms have arrived and are paid for. The white jerseys are in. The replacement red jerseys are in too. The blue jerseys have not arrived. BSN is now saying October delivery, despite telling us they would be here in time for the season. We have allocated \$4800 for them.
- Fan gear store link open with Best Promotional.
- Next School Board Meeting is 8/14/2023.
- New Athletic Director hired = Josh Grein. He comes to us from Mathews County.
- 2023-2024 Fall Sports Program: Has a Lifetouch date been scheduled?

-Old Business:

- VA form 100 has been accepted.
- Player food insecurity – coach will let us know when more food is needed.
- Coaches Clinic receipts & cards need to be returned to Leissa.
- Liability insurance for the Club – has been secured.

-Additional Notes:

- Coach sent a message that tomorrow, 7/27, we are in practice mode!
- Friday Night Lights had a good turnout. Most players passed the test.
- No AC in the locker room. LT has submitted an emergency request to have it fixed.

-Next meeting: 8/23/2023 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 8:10 pm by Ron, seconded by Tanya. All in favor.

Minutes recorded by Aimee Fletcher.