

Caroline Cavaliers Football Club

Meeting Minutes

April 17, 2024

Attendance: Aimee Fletcher, David Fletcher, Leissa Richardson, Gerard Johnson, Anna Porter-Toure, Laura Marks, Dan Marks, & Amber Santmyer

-501c3 status – 990N can be filed at the end of our fiscal year (after 7/31/24)

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Ron Goff – Secretary, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:01 pm.

-Motion to approve March 2024 meeting minutes made by Laura & seconded by Leissa. All in favor.

-Team Meals: Scheduling for the 24/25 season has begun, although the game schedule is not available yet. Coach Courtney will compile a list of acceptable team meals.

-Other Committees needed:

- Game Day Crew for home games –
- Food Drive Collection – October timeframe. We will also consider Wreaths Across America. Can do these collections together, just make it clear the food drive is for community food pantries and the wreaths are for veterans.
- Parade Committee – Reconsider in Oct/Nov when parade details are available.
- Banquet Committee – November timeframe.

-Fundraisers:

- Raising Canes Chicken basket raffle: We will use an electronic wheel spin to determine the winner. Laura will spin tomorrow, 4/18. \$2 for one entry or \$10 for 6 entries.
- Car Wash & Fish Fry coming up on 4/20! Players to arrive 10:30/10:45 am. Need adult helpers to set up at 10 am.

- Vendor/Yard Sale on 5/18/24: 39 vendors have registered & paid; 6:45 am set-up for Vendors, shopping begins at 8 am; bring grill for concessions. Hotdogs donated by Team Carolina BBQ. Will sell hotdogs and possibly hamburgers, chips, water & soda. We will set up the flamingoes by the concessions tent and stencil the logo on the sidewalk to show examples of other fundraising we have going on. We also will sell tickets for the yeti cooler raffle. Laura & Dan will put the advertisement banners out the week before the event. We will meet Friday night to set up the parking lot area.
- Golf Tournament on 8/02/24: 2 players signed up already, 10 hole sponsors, plus a potential 5 more. We will order signs from Banners on the Cheap for approximately \$20 each; Alan will post a flyer at the police station; individuals can sign up, as well as 4 person teams; the banner for the Ladysmith area will be affixed to 4x4 posts concreted in buckets for safety and ease of moving
- Caroline Logo Stencil: Ron would like to duplicate onto plastic. Offer semi-permanent (spray paint) and temporary (field paint) options. August rollout. We will put on display at the Vendor/Yard Sale near the concessions tent.
- Flamingo Flock migration: April launch, Aimee will lead this effort. Will display them at the Vendor/Yard sale near the concessions tent.
- Line Dancing class: Nita has offered her services to teach a line dancing class. We need a location and date to do this.
- Numerous In-Kind donations received for raffle and auction.
- Corporate Sponsorship: Packages available for review on our website. Luck Stone, Ferber Auto, & Apex have already sent their payments.

-Grants: Aimee presented for The Caroline Foundation Board today for the grant application that was submitted. We should hear back from them in a day or two.

-Treasurer's Report: March beginning balance = \$7,948.25, ending balance = \$11,699.67

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, individual bags of BAKED chips, protein bars, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk.
- Barcode machine for inventorying equipment? All equipment needs to be inventoried and identifiable.

- Lockers in the fieldhouse locker room need to be numbered and players need to be issued locks to secure their belongings, approximately 120 locks needed. 48 have been delivered. The remainder ordered from another store.
- Locker Room repairs: Dan & Ron to create a punch card of repairs needed. Racks for shoulder pads, fix loop for locks that are broken.

-Upcoming Events:

- **4/20/2024** – Car Wash & Fish Fry 11-3 pm @ Advance Auto
- **5/04/2024** – 7v7 at Liberty High School in Bealeton
- **5/11/2024** – 7v7 in VA Beach with linemen – bus (send food/snacks/drinks)
- **5/18/2024** – Vendor & Yard Sale 7-2 pm @ CHS
- **6/01/2024** – Car Wash & Fish Fry 11-3 pm @ Advance Auto
- **6/03/2024** – Summer Workouts begin
- **6/10 - 12th 2024** – Randolph Macon Team Camp
- **6/28/2024** – Family Picnic @ Pitts Pond 3-7:30 pm
- **6/30-7/06** – VHSL Dead Period
- **7/29/2024** – Conditioning Test @ 7 pm (tentative)
- **7/30-31st** – Equipment Distribution
- **8/02/2024** – Golf Tournament @ Mattaponi Springs Golf Course

-New Business:

- Niagara bottling donation: Aimee reached out via email.
- Camera Tower for endzone: The HiPod tower was bought in 2003 and we can no longer get parts to fix it. The current estimate from SportScope (vendor used for new filming system) for their end zone tower is \$5494. This tower allows remote control from the iPad, has AI capability, and it will fit in the trailer!
- Player Food insecurity – no identified needs right now. While waiting to present to the Caroline Foundation Board, I met Ms. Kline from CHS. She runs a pantry of sorts out of the high school. Distribution is very discreet. I would like to explore options of connecting players in need with her.
- Next School Board Meeting is 5/13/2024.

-Old Business:

-Next meeting: 5/22/2024 at 6 pm at Roma's in Bowling Green, rescheduled to 5/29/2024.

-Motion to adjourn meeting at 7:05 pm by Dan, seconded by David. All in favor.

Minutes recorded by Aimee Fletcher.