

Caroline Cavaliers Football Club

Meeting Minutes

June 19, 2024

Attendance: Aimee Fletcher, David Fletcher, Laura Marks, Dan Marks, Ron Goff, Anna Porter-Toure, Mackenzie Alexander & Terry Alexander

-501c3 status – 990N can be filed at the end of our fiscal year (after 7/31/24)

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Ron Goff – Secretary, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:08 pm.

-Motion to approve May 2024 meeting minutes made by Ron & seconded by Dan. All in favor.

-Team Meals: Scheduling for the 24/25 season has begun. Coach A is okay with a more varied menu of options. No fried foods, no pizza, no desserts, no burgers/hotdogs.

-Other Committees needed:

- Game Day Crew for home games – We have the new end zone tower!
- Food Drive Collection – October timeframe. We will also do Wreaths Across America. We can do these collections together; we will just make it clear the food drive is for community food pantries and the wreaths are for veterans.
- Parade Committee – Reconsider in Oct/Nov when parade details are available.
- Banquet Committee – November timeframe.

-Fundraisers:

- Car Wash & Fish Fry from 6/01 yielded a profit of \$830.89. We had far fewer players, coaches & parent volunteers present. Our next Car Wash is Fish Fry is Saturday, September 7th. Players to arrive 10:30/10:45 am. Need adult helpers to set up at 10 am, and to help coordinate the players throughout.
- Yeti Tundra 45 cooler raffle brought in \$520.

- Caroline Logo Stencil: The wood stencil broke. Ron is in the process of duplicating onto plastic that will roll up. He also wants to include stencils for other sports. Offer semi-permanent (spray paint) and temporary (field paint) options. August rollout.
- Flamingo Flock migration: They have visited two yards. The photos have been posted, and the flamingoes are ready fly to another yard.
- Golf Tournament on 8/02/24: 3 teams + 2 players signed up already. Hole sponsor signs have been delivered. 2 more need to be ordered. Trophies & poker chip mementos have also been delivered.
- Corporate Sponsorship: Packages available for review on our website. Luck Stone, Ferber Auto, & Apex have already sent their payments.

-Treasurer's Report: No report due to Treasurer being out of town.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. Coach would like plastic tubs to store food items (to protect from critters).
- Barcode machine for inventorying equipment? All equipment needs to be inventoried and identifiable before issuing to players. Ron researched inventory options. The best he found is with Asset Tiger tags with barcodes. They will link back to an inventory spreadsheet. We will purchase two sets of tags: 250 'Property of Caroline High School' and 200 'Property of Caroline Cavaliers Football Club'. These tags cannot be attached to clothing items. Jerseys can be inventoried by color and number. Pants will need to be labeled with laundry marker or Sharpie marker and tracked on a spreadsheet. Uniforms must be checked out before games and checked in after games. The jerseys & pants will be presoaked in large rolling trash cans with detergent water. All in favor of ordering the tags. Air tags will be used for the expensive AV equipment and trailer.
- Lockers in the fieldhouse locker room need to be numbered and players need to be issued locks to secure their belongings, approximately 120 locks needed. 48 have been delivered. The remainder ordered from another store.
- Locker Room repairs: Remaining items to be completed on 6/29.

-Upcoming Events:

- **6/28/2024** – Family Picnic @ Pitts Pond 3-7:30 pm
- **6/29/2024** – Locker Room Workday – 8 am start time - locker room equipment hook-up; 42-47" TV mount; inventory equipment
- **6/30-7/06** – VHSL Dead Period
- **7/19/2024** – Friday Night Lights 7:30 pm – touch football games, first & second teams; run all cameras just like a game; run concessions
- **7/30-31st** – Equipment Distribution & Fee Collection
- **8/01/2024** – First Practice
- **8/02/2024** – Golf Tournament @ Mattaponi Springs Golf Course
- **8/08/2024** – Varsity Scrimmage at L.C. Bird HS
- **8/22/2024** – Varsity Scrimmage at Meadowbrook HS
- **8/28/2024** – First JV game – home
- **8/30/2024** – First Varsity game - away
- **9/07/2024** – Car Wash & Fish Fry 11-3 pm @ Advance Auto

-New Business:

- iPad purchase to utilize with new equipment. A newer generation is needed to be supported by SportScope.
- Water Fountains with water bottle filling stations – Ron will inquire about installing them in the JV and Varsity locker rooms.
- Player Food insecurity – no identified needs right now. We will remember to reach out to Ms. Kline from CHS, when needed. She runs a pantry of sorts out of the high school. Distribution is very discreet.
- Homecoming game concessions – typically the Football Club runs concessions on Homecoming night, as it is very successful. Last year, we had much difficulty getting parents involved and ended up running it with family members. Coach A will work to gain parental involvement too, before we commit to this night.
- Next School Board Meeting is 7/08/2024.

-Old Business:

- Weight Room photo display: this was hung just before Coach Allison left the program. It has been unused since that time. We asked Coach A to determine a way to utilize it. He already has some ideas!

-Next meeting: 7/17/2024 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 8:50 pm by Laura, seconded by Ron. All in favor.

Minutes recorded by Aimee Fletcher.