

Caroline Cavaliers Football Club

Meeting Minutes

June 17, 2026

Attendance: Aimee Fletcher, Kathryn Corbin, Jason Corbin, Niki Abel, Leissa Richardson, Jon Balko, Coach A, Mackenzie Alexander

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Niki Abel – Vice President, Secretary – David Fletcher, Leissa Richardson – Treasurer, vacant – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:05 pm.

-Motion to approve May 2026 meeting minutes made by Leissa & seconded by Kathryn. All in favor.

-Team Meals: We have the varsity schedule. The JV schedule is assumed to be the Wednesday before the varsity game, same opponent, opposite location. We have begun reaching out to past meal sponsors.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera for the tower so that we have a backup. For the game day tasks, a Signup Genius will be created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). A generator was purchased to run the tunnel and cold spark machine next year. David will relearn the camera system set-up and train other people to do it. Jabari Mitchell's father has shown some interest in assisting. Also, Danielle Logue and Brian Cunningham are willing to remain part of the varsity chain crew. Coach A plans to utilize Team Managers and he wants shirts for them to wear.
- Parade Committee: Needed in October
- Banquet Committee: Needed in November.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.
- Double Good Popcorn fundraiser will be repeated in late August, once the team roster is finalized. Possible start date 8/03.
- Car wash (without selling food) is TBD. We canceled the one on 6/13 from 10 am to 2 pm due to severe drought. We are hoping for the Aug/Sept timeframe.
- Gift Card Wreath Raffle – Niki would like to put this together and sell tickets at games.
- Corporate Sponsorship:
 - K will follow up with last year's sponsors for renewal.
 - Leumas confirmed Game Day Sponsorship.

-Grants:

- Coach is interested in an enhanced version of a tackling dummy. It costs about \$1500. We will possibly seek a grant or sponsor to cover this.

-Treasurer's Report: May beginning balance = \$11,372.06 and May ending balance = \$11,089.36. Restricted/reserved funds = \$1,300.00 to cover iPad.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.
- Repost the list monthly.
- Coach needs some clear storage tubs to secure food.

-Upcoming Events:

- **Mon-Thurs** mornings during summer, aligning with Summer school to have bus service for the players
- **6/15** – Atlee 7v7
- **6/29-7/07** = Dead Period

- **7/13** – Atlee 7v7
- **7/17** – Friday Night Lights at CHS Stadium @ 8 pm
- **7/20** – Atlee 7v7
- **7/25** – Day of Promise – School Supply distribution – players needed to assist
- **End of July TBD** – Parent Meeting
- **7/30-31st** – Tryouts
 - Equipment Distribution will occur after tryouts. A \$50 football participation fee is due at that time.
- **8/13** – Scrimmage @ Patrick Henry: JV 6 pm, Varsity immediately following
- **8/20** – Scrimmage @ home vs Hartwood: JV & Varsity

-New/Ongoing Business:

- Car Wash – June 13th car wash was canceled due to extreme drought in our county. If conditions improve, we will schedule one sometime in the August/September timeframe.
- Youth Football Camp – new Parks & Rec Director reached out to Coach A to co-host an event. They finalized details without coordinating with coach and published them in the P&R catalog. It is on July 25th in the football stadium. At this point, we do not know what our level of participation is.
- SportScope Renewal – at this time, the subscription has not been renewed. It is necessary to run our equipment properly, produce good film of the players, and to have instant replay capability on the sideline. Jon saw some possible bundle packages to look into with camera and iPad.
- iPad replacement & End Zone camera – Aimee will order the new iPad once David determines exactly what is needed. Coach A is getting the End Zone system to David for inspection.
- Friday Night Lights on 7/17/26 @ 8 pm. We will publish to the community. Simple concessions will be available: hotdogs (condiments), chips, drinks. Kathryn will coordinate a Snowball Truck. They offer snowballs, lemonade & banana treats.
- Homecoming game concessions? Spotsy game on 10/16/26. We will do a Sign-up at the Parent Meeting. JV players and parents will be relied on for this coverage.
- Order smoke bombs for 5 varsity home games.
- Uniform Inventory – Aimee will set up with Coach A & Mr. Grein
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. Aimee will reach out to Mr. Grein to see if

there are any plans to upgrade. If not, is he okay with us coordinating estimates? No response to email on 5/23. Aimee will reach out to Dr. Connolly and Mr. Grein to set up a meeting in July to discuss plans for the season. Leissa and Niki will try to be in attendance, as well.

- Uniform Inventory – Aimee will set up with Coach A & Mr. Grein
 - Additional black & yellow storage tubs are needed for uniforms
- Weight Room – to become Electrician CTE classroom? Where will the weight room be moved?
- Coach A presented a contract to consider with Donny Flicks (Donnoven Swinney). He will provide video production services for the football team. We discussed and settled on the Mini-Series Package, Media Day Add-on, and Jayem Event Add-on for a total of \$1500. Motion to approve the total project cost of \$1500 for Donny's services made by Niki, seconded by Kathryn. All in favor.
- Practice & game field hazards – At the May 2025 meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.
- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 7/13/2026.

-Old Business:

- Black uniforms expected to arrive in July.

-Next meeting: 7/21/2026 @ 6 pm @ Roma's in Bowling Green

-Motion to adjourn meeting at 7:38 pm by Leissa, seconded by Niki. All in favor.

Minutes recorded by David Fletcher.