

Caroline Cavaliers Football Club

Meeting Minutes

October 20, 2025

Attendance: Aimee Fletcher, David Fletcher, Alan Richardson, Leissa Richardson, Niki Abel, Butch Allison, Terry Alexander, Tyler Smith, Kemarjah Conaway, Moe Bassfield, Joshua Pritt, Lequisha Pryor, Tatiana McLaughlin, Anna Porter-Toure, Kristine Bradshaw

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Secretary - vacant, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:11 pm.

-Motion to approve September 2025 meeting minutes made by Leissa & seconded by Anna. All in favor.

-Team Meals: All team meal dates are covered. We do still need some assistance with serving on 11/05. Per Coach A, we need to reiterate no greasy food and no desserts.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera for the tower so that we have a backup. For the game day tasks, a Signup Genius was created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). We will purchase a generator to run the tunnel and cold spark machine next year. Right now, we are using one generously offered by the Mynhiers.
- Parade: The Bowling Green Christmas Parade is 12/13/2025 at 5:30 pm. The theme is Toyland. Aimee will contact Mrs. Booth & Mr. King about participating as a large group. Aimee will request an application to enter the parade. Next month, we will decide what kind of entry we will have. We need parents to participate to make it great!
- Banquet Committee – to be established by 11/2025. So far, Niki, Kristine & Lequisha have volunteered to be part of the planning committee. We would like more parent involvement for this event, as well.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.
- 50/50 raffle & merchandise sales at home games: Football did one 50/50 raffle and made \$506!
- Sportsmen's Dinner: a team of parents & some players volunteered to serve the dinner. The BG Volunteer Fire Dept donated \$1000 to the Club for their support!
- Corporate Sponsorship: Apex Physical Therapy and Ferber Automotive renewed their sponsorship. Luck Stone is a possibility. Aimee reached out to the old contact to find out who the current person is. Aimee reached out to the contact at Green Top for donation. We picked up two new sponsors: Winding Brook of Milford & Ladysmith, & VA Smiles in Fredericksburg.

-Grants:

- Dominion Power – Applied for grant money to purchase helmet and shoulder pad repair kits (Speedflex helmet parts and shoulder pad parts).

-Treasurer's Report: September beginning balance = \$13,339.62 and September ending balance = \$14,002.52.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.
 - Parents have been contributing!

-Upcoming Events:

- **10/22/2025** – JV @ Courtland
- **10/24/2025** – Varsity vs Courtland @ home

- **10/29/2025** – JV @ King George
- **10/30/2025** – Varsity vs King George @ home
- **11/05/2025** – JV vs Culpeper @ home
- **11/07/2025** – Varsity @ Culpeper
- **11/13/2025** – Board of Supervisors Meeting – 6 pm @ Community Services Center Auditorium: 17202 Richmond Tpke, Milford, VA 22514 – We need citizens to attend this meeting to show your support of Youth Football for Caroline. Currently, there is no football offered until middle school.
- **12/13/2025** – Bowling Green Christmas Parade

-New/Ongoing Business:

- Youth Football Petition to solicit signatures in support of youth football for Caroline County at the last two home games of the season (10/24 and 10/30).
- Participation in Bowling Green Christmas Parade – it was agreed upon that the Football Club will participate in the parade in some capacity. The only reason we wouldn't is if the team is in the State Championship.
- Status of football pants order & 3XL red jerseys – Coach A thinks they have now arrived.
- Senior Banners – We will hang the senior banners in the stadium starting at 5-5:15 pm on 10/30. We ask that players/parents do NOT take them after the game. We will display them at the End-of-Season Banquet. The players may have them after the banquet.
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. We can look into what it would cost to replace with good equipment.
- Practice & game field hazards – At May's meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.
- Player Food insecurity – no identified needs right now. We will remember to reach out to Ms. Kline from CHS, when needed. She runs a pantry of sorts out of the high school. Distribution is very discreet.
- Next School Board Meeting is 11/10/2025.

-Old Business:

- Sled Dummies: Leissa & Alan have completed the repairs on all 7 sled dummies. They are back in use by the players. The dummies are to be stored in the shed after each use. They should not be left out in the weather to degrade, or to be damaged intentionally or unintentionally.
- Homecoming Concessions: A HUGE thank you to the players and adults who volunteered to work the concession stand for the Homecoming game. The football program earned \$1421.20 in the Athletics account.
- ETA of uniforms: Coach A believes we have now received everything that was ordered.

-Next meeting: 11/19/2025 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 7:42 pm by Niki, seconded by Butch. All in favor.

Minutes recorded by Aimee Fletcher.