

# Caroline Cavaliers Football Club

## Meeting Minutes

January 17, 2024

Attendance: Aimee Fletcher, David Fletcher, Tanya Tunstall, Amber Santmyer, Laura Marks, Dan Marks, Leissa Richardson, Alan Richardson & Ron Goff

-501c3 status – 990N filed

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Ron Goff – Secretary, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 5:30 pm.

-Motion to approve December 2023 meeting minutes made by Ron & seconded by Dan. All in favor.

-Team Meals: Complete for the 23/24 season. Will begin outreach once game schedule is available.

-Other Committees needed:

- Game Day Crew for home games – We will continue to fundraise for the End Zone Tower.
- Food Drive Collection – October timeframe.
- Parade Committee – Reconsider in Oct/Nov when parade details are available.
- Banquet Committee – November timeframe.

-Fundraisers:

- Super Bowl Squares: Aimee found a fillable template to use, in lieu of PoolHost. The goal is to sell through 2 boards. \$20/square. Aimee will share on Facebook pages and encourage others to share.
- Caroline Logo Stencil: Ron would like to duplicate onto plastic.
- Line Dancing class: Nita has offered her services to teach a line dancing class. We need a location and date to do this. Possibly in the Feb-Mar timeframe.
- Corporate Sponsorship: Packages available for review on our website. Laura will update packages for 2024.

-Grants: Consider applying for The Caroline Foundation grant next year. REC grant application process is open until 2/10 – The Power of Change.

-Treasurer's Report: Current balance = \$5834.81 but the Golf Tournament check has not cleared.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, individual bags of BAKED chips, protein bars, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk.
- Practice field work: Ron put another 250 lbs of grass seed down and aerated. This is the last work he will do on the practice & game fields.
- Barcode machine for inventorying equipment? All equipment needs to be inventoried and identifiable.
- Lockers in the fieldhouse locker room need to be numbered and players need to be issued locks to secure their belongings.

-Upcoming Events:

- **1/21/2024** – End-of-Season Banquet
- **2/8/2024** – Parent Meeting 6 pm
- **2/9 – 12<sup>th</sup> 2024** – Glazier Coaches Clinic
- **6/10 - 12<sup>th</sup> 2024** – Randolph Macon Team Camp
- Mid to late summer – Family Picnic, possibly at Pitts Pond

-New Business:

- Glazier Clinic: We have a full gift card from last year & 1 partial card to give for food expenses. Additionally, we will give \$300 for the group of coaches to help with meal costs.
- Camera Tower for endzone: The HiPod tower was bought in 2003 and we can no longer get parts to fix it. Ron got an estimate from SportScope (vendor used for new filming system). Their endzone tower would be \$5500. It allows remote control from the iPad, has AI capability, and it will fit in the trailer! Ron will speak to AD about funding.
- Banquet planning:

- We have 55 players/coaches/sports med students, 90 adult guests & 10 children that have RSVPed.
- Decorations – Marie Holmes & the Goffs signed up to help with this.
- Table set up and dressing: tablecloths, centerpieces, salt & pepper shakers, parmesan shakers, butter dish, order of events/program at each table – Jessica Fletcher signed up to help with this.
- Program/Order of Events – Aimee will coordinate with coach & print one for each table.
- Food – we are looking at adding some options to the salad and variety of pastas menu.
  - Baked ziti – 3 pans: 2 baked by Amber and 1 by the Greg Johnsons
  - Chicken Pesto Pasta – 4 pans by Chandra
  - Fettucine Alfredo – 3 pans: 2 by Aimee and 1 by Laurie
  - Chicken Thighs – Marks family
  - Meatballs – Leissa/Anna
  - Chicken Fried Rice - Leissa
  - Salad & fixings - Aimee
  - Sliced bread - Aimee
  - Brownies – Leissa, Aimee & Teresa
  - Cookies – Leissa, Laurie & Teresa
  - Sheet cake – 2 from BJs
  - 9 gallons sweet tea – David
  - 3 gallons unsweet tea – David
  - 6 gallons lemonade – David
  - 12 gallons of water
  - \*Leissa will ask Anna for her chafing dish set up.
  - \*Ask Mr. Just/Josh about moving our boxes into the cafeteria on Friday.
  - \*Coach G will arrive at 3 pm to get us into the school.
  - \*Coach G will ask his aunts to serve in the buffet line, in addition to the coaching staff.
  - \*Aimee bring tape, scissors, Command hooks.
- Check-in table – Laura & Ron – there may be a few people that need to pay & they will sell Super Bowl squares. Also, Amy Laudicina has offered help with whatever we need.
- Clean-up – 11 families signed up to help with this!
- Coach gifts & Player gifts – craft night to add the CAVROW logo & personalization to aluminum sport water bottles. Coaches waterproof jackets are complete with Cavalier on horse logo on chest & name across the back shoulders.

- Calendar of Events for the year: Coordinating a calendar with coach to distribute at the Parent Meeting on 2/08.
- Slides for presentation at Parent Meeting: parent leadership is needed, help on and off field, include things we do/have done, what we have been able to provide to the program, emphasizing the school cannot provide all these perks
- Next School Board Meeting is 2/12/2024.

-Old Business:

- Player food insecurity – delivery made in December. More food is needed.

-Next meeting: 2/28/2024 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 7:12 pm by Ron, seconded by Dan. All in favor.

Minutes recorded by Aimee Fletcher.