

Caroline Cavaliers Football Club

Meeting Minutes

August 18, 2026

Attendance: Aimee Fletcher, David Fletcher, Alan Richardson, Leissa Richardson, Doug Pierson, Myleigh Pierson, Kathryn Corbin, Jason Corbin, Arli VanGorder, Shaunte Morton, Niki Abel, Ashley Fugett

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025. Leissa is preparing to submit for Aug 2025 – July 2026. The deadline to submit is December 15th.

-Club Officers – Aimee Fletcher – President, Niki Abel – Vice President, Secretary – David Fletcher, Leissa Richardson – Treasurer, vacant – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:06 pm.

-Motion to approve July 2026 meeting minutes made by Kathryn & seconded by Leissa. All in favor.

-Team Meals: We have approximately 5 JV meals left to cover. The Ladysmith Ruritans made a donation to cover a meal, so they will be assigned a date. Kewisa is working with Team Carolina BBQ for a meal. Shaunte said she will do one and Ms. Alyson said she will do a meal too. Once the dates are claimed, the remaining game date will be recirculated.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. The iPad needed for filming has arrived. We are still waiting for the camera for the endzone tower to be shipped. For the game day tasks, a Signup Genius will be created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). A generator was purchased to run the tunnel and cold spark machine next year. David will relearn the camera system set-up and train other people to do it. Jabari Mitchell's father has shown some interest in assisting. Also, Danielle Logue and Brian Cunningham are willing to remain part of the varsity chain crew. Coach A plans to utilize Team Managers and he wants shirts for them to wear.
- Parade Committee: Needed in October

- Banquet Committee: Needed in November.

-Fundraisers:

- Double Good Popcorn fundraiser – Ended on Saturday. \$6,360 was made. \$1000 will go to first-fourth place prizes.
- Gift card wreath raffle – Niki will put together a wreath of lottery tickets and gift cards. We will sell raffle tickets \$5 each or 5 for \$20 via Facebook, SportsYou, and in-person at a few of the games. The drawing will be done on Senior Night, 11/06/26.
- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.
- Car wash (without selling food) is TBD. We are now allowed to hold a car wash. Aimee will get with coach about a possible date.
- Corporate Sponsorship:
 - K will follow up with last year's sponsors for renewal.
 - Leumas confirmed Game Day Sponsorship.
 - A parent that works for a car dealership in Fredericksburg is trying to get them to sponsor.
 - Going forward, K thinks we should start the sponsor search in November, as many companies are planning who they can support that early.

-Grants:

- Coach is interested in an enhanced version of a tackling dummy. It costs about \$1500. We will possibly seek a grant or sponsor to cover this.

-Treasurer's Report: July beginning balance = \$10, 934.36 and July ending balance = \$9,101.36. Restricted/reserved funds = \$1,300.00 to cover iPad. Less than \$600 of that was spent. A second iPad could be purchased with the remaining reserved funds, if needed.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies.

We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.

- Repost the list monthly.

-Upcoming Events:

- **8/20** – Scrimmage @ home vs Hartwood: JV & Varsity
- **8/26** – First JV game @ home vs J.R. Tucker 6 pm
- **8/28** – First Varsity game @ J.R. Tucker 7 pm
- **9/02** – JV game @ Colonial Heights (across from CH Middle School) 6 pm
- **9/03** – Varsity game @ home vs Colonial Heights 7 pm
- **9/08** – Board of Supervisors Meeting – Youth Football pitch – need supporters in attendance!
- **9/16** – JV game @ King William 6 pm
- **9/18** – Varsity game @ home vs King William 7 pm
- **9/23** – JV game @ Chancellor 6 pm
- **9/25** – Varsity game @ home vs Chancellor 7 pm
- **9/30** – JV game @ home vs James Monroe 6 pm
- **10/02** – Varsity game @ James Monroe (Maury Stadium) 7 pm
- **10/07** – JV game @ home vs Eastern View 6 pm
- **10/09** – Varsity game @ Eastern View 7 pm
- **10/14** – JV game @ Spotsylvania 6 pm
- **10/16** – Varsity Homecoming game vs Spotsylvania 7 pm
- **10/21** – JV game @ home vs Courtland 6 pm
- **10/23** – Varsity game @ Courtland 7 pm
- **10/28** – JV game @ home vs King George 6 pm
- **10/30** – Varsity game @ King George 7 pm
- **11/04** – JV game @ Culpeper 6 pm
- **11/06** – Varsity Senior Night game @ home vs Culpeper 7 pm

-New/Ongoing Business:

- Shirts for Team Managers – Aimee will order for 3 managers (1 small and 2 medium).
- Polos for Coaching staff – Coach A requested that we order drift polo shirts for the coaching staff. He sent the sizes needed. Aimee will order.
- Practice jerseys – Coach A requested that we order 40 new practice jerseys. The estimate from BSN is \$880. Leissa motioned to spend up to \$900 on the purchase of these practice jerseys, seconded by Niki – all in favor.

- Team set of drifit shirts, sponsored by Real Property Management Regions (Stephen Guasp). Best Promotional sent an estimate for the team shirts. They are red drifit with a blue logo and 'Caroline Football' on the front. The sponsor wants to include their logo on the sleeve. Aimee will send the estimate to Stephen Guasp for review. Coach A will continue to gather the remaining player sizes needed.
- Satellite Concession Stand at varsity home games – Doug Pierson would like to run a secondary concession stand down by the fence to alleviate the strain and long lines at the main concession stand. Mr. Grein is willing to consider the possibility. Aimee will set up a meeting between Mr. Grein and Mr. Pierson to iron out and hopefully agree upon an arrangement.
- Car Wash – We are now allowed to hold a car wash. Aimee will connect with Coach A on a possible date to hold the car wash.
- iPad replacement & End Zone camera – The new iPad has arrived. The school iPad that the coaches use is too old to download the SportScope application update. It needs to be returned to IT and a newer generation issued that will support the app. We are still waiting for the new camera for the endzone tower to ship. SportScope anticipates it will ship by the end of this week
- Youth Football pitch to Board of Supervisors – On 9/08/26, Justin Bullock will be presenting a proposal to the BOS to bring youth football back to Parks & Rec. Community members need to attend and show support of a youth football program. People are invited to speak during the public comment portion. People that don't want to speak can at least stand in support of youth football. It would also be ideal for the coaching staff from CHS to attend, as well as players.
- Homecoming game concessions: Spotsy game on 10/16/26. We will do a Sign-up at the Parent Meeting. We currently have two adults signed up to fill 8-10 adult time slots. JV players and parents will be relied on for this coverage. Aimee asked Josh about the Snowball truck being allowed in the stadium for Homecoming game. They will give a percentage of their sales to the football program. He has not responded.
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. She reached out to Chris Caldwell about potentially getting estimates on replacement. He indicated the system is only a few years old and let's have it looked at first. A company came out to look at it. As it turns out, it is not a new system. Now she is asking for a quote on replacing the system.
- Uniform Inventory – Aimee completed an inventory of the jerseys.
 - 4 of the new black jerseys came in the wrong size (should be 3XL but XLs came instead)

- Programs – We need someone to take the lead on this. We do have a template from previous years that can be updated. Niki is willing to work on it, once we get the pictures from Donny.
 - Parents mentioned that they don't know how to order team and individual pictures. Aimee will reach out to Mr. Grein about how to order.
- BSN items that coach wanted each player to order are out of stock. Ask Coach A to reach out to Bill (BSN rep) about substituting something else.
- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 9/14/2026.

-Old Business:

- DoubleGood popcorn fundraiser has ended.
- SportScope renewal is now complete.

-Next meeting: 9/22/2026 @ 6 pm @ Roma's in Bowling Green

-Motion to adjourn meeting at 7:30 pm by K, seconded by Leissa. All in favor.

Minutes recorded by David Fletcher.