

Caroline Cavaliers Football Club

Meeting Minutes

April 28, 2026

Attendance: Aimee Fletcher, Dan Marks, Laura Marks, David Fletcher, Leissa Richardson, Alan Richardson, Niki Abel, Kathryn Corbin, Stephen Guasp, Coach A, Mackenzie Alexander

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Secretary – David Fletcher, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:05 pm.

-Motion to approve January 2026 meeting minutes made by Laura & seconded by Dan. All in favor.

-Motion to approve Amended Bylaws made by Dan & seconded by Leissa. All in favor.

-Team Meals: We have the varsity schedule. Once we have the JV schedule too, we will begin reaching out to past meal sponsors. K will lead the outreach.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera for the tower so that we have a backup. For the game day tasks, a Signup Genius will be created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). A generator was purchased to run the tunnel and cold spark machine next year. David will relearn the camera system set-up and train other people to do it.
- Parade Committee: Needed in October
- Banquet Committee: Needed in November.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.
- Double Good Popcorn fundraiser ran 3/17-21st. It made \$4685! The highest seller won a Playstation 5, second place won a \$250 Mastercard, and third place won Beats headphones.
- Car wash (without selling food) on 6/13. Aimee will contact Advance Auto about availability of the date.
- Snap Raise or another popcorn fundraiser will be done at the start of the season.
- Gift Card Wreath Raffle – Niki would like to put this together and sell tickets at games.
- Corporate Sponsorship:
 - K reached out to 16 companies in the Ladysmith/Rt 1 area. She has plans to visit businesses on the Bowling Green side, as well.
 - Stephen Guasp from Real Property Management joined us to share that his company would like to sponsor the team in a variety of ways.
 - Team meal
 - Matching team gear (shirts, hoodies, etc)
 - Sponsor 1 player to attend a weekend camp in Asheville featuring Rico Dowdle (Steelers running back). His company will pay for the camp fee, hotel and food for a player and parent to attend.

-Grants:

-

-Treasurer's Report: January beginning balance = \$11,139.49 and January ending balance = \$9,918.80. February beginning balance = \$9,918.80 and February ending balance = \$9,072.46. March beginning balance = \$9,072.46 and March ending balance = \$6,841.76.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items

for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.

-Upcoming Events:

- **Mon/Tues/Thurs** through the end of the school year = Off-Season Conditioning
- **Mon-Thurs** mornings during summer, aligning with Summer school to have bus service for the players
- **6/08** – Atlee 7v7
- **6/13** – Car wash at Advance Auto 10-2 pm – all players expected to participate
- **6/15** – Atlee 7v7
- **6/29-7/07** = Dead Period
- **7/13** – Atlee 7v7
- **7/17** – Friday Night Lights at CHS Stadium
- **7/20** – Atlee 7v7

-New/Ongoing Business:

- Youth Football Camp – new Parks & Rec Director reached out to Coach A to co-host an event. The details are not finalized yet.
- Locker Room damage – the heat was left off during the winter break and the pipes froze, then burst. The ceiling collapsed causing significant damage. The Club iPad was destroyed, as well as several owned by the school. Aimee reached out to our insurance company to see if the iPad is at all covered. No response yet, although it is doubtful it will be covered.
 - Motion made by Dan to spend up to \$1200 on purchase of replacement iPad, 2nd by Leissa. All in favor.
- New Varsity black jerseys – the old ones are not VHSL compliant. They can cycle down to JV. Coach A chose a design that instills pride in our county and school. The whole set is approximately \$6000. Athletics made a significant amount of money in ticket sales last season. Josh may be willing to pay for the jerseys. If not, the Club is willing to pay half. Motion made by Dan to pay up to half the cost of the jerseys, seconded by Laura. All in favor.
- K has a contact for an icy truck. She would like to coordinate the truck coming to some of our home games.
- Coach A reported that the helmets have been painted a matte white.
- Uniform Inventory – Aimee will set up with Coach A & Mr. Grein

- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. We can look into what it would cost to replace with good equipment.
- Practice & game field hazards – At the May 2025 meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.
- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 5/11/2026.

-Old Business:

- SCC registration renewal is complete. It's due every year in January.
- Two white varsity replacement jerseys have arrived (they were damaged in a game last season).
- Popcorn fundraiser recap: ran 3/17-21st. It made \$4685! The highest seller won a Playstation 5, second place won a \$250 Mastercard, and third place won Beats headphones. The prizes have been distributed.

-Next meeting: 5/20/2026 @ 6 pm @ Roma's in Bowling Green

-Motion to adjourn meeting at 7:26 pm by Dan, seconded by David. All in favor.

Minutes recorded by David Fletcher.