

Caroline Cavaliers Football Club

Meeting Minutes

July 16, 2025

Attendance: Aimee Fletcher, Niki Abel, Alan Richardson, Leissa Richardson, Kayvon Tate, Valentina Delotto, Derek Delotto

-501c3 status – 990N has been filed for fiscal year August 2023 – July 2024

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Secretary - vacant, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:12 pm.

-Motion to approve June 2025 meeting minutes made by Niki & seconded by Valentina. All in favor.

-Team Meals: The game schedule has been released. We can begin coordinating sponsors for team meals.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera so that we have a backup. For the game day tasks, we could do a Signup Genius (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). Brian Cunningham & Danielle Logue are willing to help with chains again this season!
- Banquet Committee – to be established by 11/2025.

-Fundraisers:

- Car Wash/Cookout: Several coaches want to grill instead of fry, so we are changing the food we are offering. On 7/26, we need at least 5 adults to support: 2 on grills, 1 food prep, 1 collecting food payment, 1 collecting car wash payment. Aimee will do the grocery shopping. We will provide hotdogs, chips and fruit snacks to feed the players. Additional posters are needed for the players to bring in customers, especially since we can't use the ones that say 'Fish Fry'. Some of the older ones are very worn out. A

- second car wash/cookout will be scheduled likely in September. All players are expected to be in attendance. Coach A will be tracking participation.
- Caroline Logo Stencil: Ready to use. It was suggested to reach out to neighborhoods with sidewalks first (Belmont, Ladysmith Village, Pendleton).
 - Double Good Popcorn: Launched on 7/15 and is doing very well. The players are being very competitive with each other. They want to win those prizes! First prize is a video game console, second prize is a \$200 gift card, and third prize is a pair of Beats headphones. The fundraiser closes after 4 days on 7/19.
 - Golf Tournament – 8/01/2025 at Mattaponi Springs Golf Club. It will be \$125 per player and \$450 per foursome. Valentina is still looking for hole sponsors and gift card sponsors for the prizes (Food Lion, Chipotle, Green Top, Bass Pro). Be sure to include 501c3 form when asking. We currently have 7 teams and 2 individuals registered.
 - Corporate Sponsorship: Apex Physical Therapy and Ferber Automotive have renewed their sponsorship. Luck Stone is a possibility; Laura will follow up with them. We are waiting to hear back from Drainfield Solutions. After Hours Concerts is giving us a package to auction. We have contacted Green Top for donation; Laura will follow up with them. Letters have been sent to numerous local businesses. Butch and Niki will follow up with calls/visits.
 - Stadium Chairs?

-Grants:

- REC – Power of Change – opens in June, due by August 10th. After reading through the requirements, it does state that schools and groups affiliated with schools are usually excluded.
- Dominion Power – We will look into their grant process too. It opens August 4th. The coaches think we should apply for grant money to purchase helmet and shoulder pad repair kits.
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-Treasurer's Report: May beginning balance = \$2606.72 and ending balance = \$3923.48. June beginning balance = \$3923.48 and ending balance = \$4188.11. Leissa is separating reserved funds.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked.

The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.

-Upcoming Events:

- **7/18/2025** – Friday Night Lights 7 pm – JV will play first; will also include CMS team
- **7/21/2025** – 7v7 @ Atlee 6-8 pm
- **7/26/2025** – Car Wash & Cookout @ Advance Auto Parts 11-3 pm. All players are expected to participate & we need adult help, as well.
- **7/28/2025** – Equipment Distribution 5-7 pm
- **7/29/2025** – Equipment Distribution 5-7 pm
- **8/01/2025** – Golf Tournament @ Mattaponi Springs Golf Club
- **8/04/2025** – Parent Meeting in auditorium 6:30 pm
- **8/06/2025** – Joint practice on Quantico Marine Base 3-6 pm
- **8/08/2025** – Lifetouch team & individual photos 11 am
- **8/09/2025** – Scrimmage vs St. Michaels & North Stafford @ North Stafford HS - 11 am – Varsity only
- **8/21/2025** – Scrimmage vs Patrick Henry @ home 6 pm – JV & Varsity
- **8/27/2025** – First JV game @ JR Tucker 6 pm
- **8/28/2025** – First Varsity home game vs JR Tucker 7 pm

-New/Ongoing Business:

- JV lockers – They have been bolted in place and are ready to use!
- Status of football pants order & 3XL red jerseys – still not received. Aimee will follow up with Bill at BSN.
- Sled dummies are in progress. Leissa brought the completed one. It looks great!
- Fan Gear store – Aimee will open one ASAP so people can order & get their items before the games start.
- Order smoke bombs – Aimee will order for all varsity home games.
- Friday Night Lights on 7/18. We will offer limited concessions of hotdogs, chips, water, icy pops, and Gatorade. We will set up a tent down by the fence and not use the concession stand.
- Fall Programs – We need someone to take this on. For the past several years, a couple parents have produced it. Those parents have “graduated”. Leissa

suggested Donnoven doing it as a project for school. She will look into it and let us know.

- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. We can look into what it would cost to replace with good equipment.
- Practice & game field hazards – At May's meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.
- Player Food insecurity – no identified needs right now. We will remember to reach out to Ms. Kline from CHS, when needed. She runs a pantry of sorts out of the high school. Distribution is very discreet.
- Next School Board Meeting is 8/11/2025.

-Old Business:

- Contribution to uniforms – The invoice for 52 red jerseys has been paid. Four 3XL jerseys were not included. Aimee will follow up with Bill from BSN.
- ETA of uniforms: 3XL sizes in all the other colors have not arrived yet. There are also some pants that have not come in.

-Next meeting: 8/19/2025 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 8:13 pm by Leissa, seconded by Alan. All in favor.

Minutes recorded by Aimee Fletcher.