

Caroline Cavaliers Football Club

Meeting Minutes

May 20, 2026

Attendance: Aimee Fletcher, David Fletcher, Leissa Richardson, Niki Abel, Kathryn Corbin, Jason Corbin, Coach A, Mackenzie Alexander

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Secretary – David Fletcher, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:08 pm.

-Motion to approve April 2026 meeting minutes made by Leissa & seconded by Mackenzie. All in favor.

-Motion to accept Niki Abel's letter of interest in the Vice President role and move her into the position, replacing Dan Marks. Motion made by David, seconded by Leissa, all in favor.

-Team Meals: We have the varsity schedule. The JV schedule is assumed to be the Wednesday before the varsity game, same opponent, opposite location. We will begin reaching out to past meal sponsors.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera for the tower so that we have a backup. For the game day tasks, a Signup Genius will be created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). A generator was purchased to run the tunnel and cold spark machine next year. David will relearn the camera system set-up and train other people to do it. Jabari Mitchell's father has shown some interest in assisting. Also Danielle Logue and Brian Cunningham are willing to remain part of the varsity chain crew.
- Parade Committee: Needed in October
- Banquet Committee: Needed in November.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.
- Double Good Popcorn fundraiser will be repeated in late August, once the team roster is finalized.
- Car wash (without selling food) on 6/13 from 10 am to 2 pm. All players are expected to participate. We also need some parent volunteers.
- Gift Card Wreath Raffle – Niki would like to put this together and sell tickets at games.
- Corporate Sponsorship:
 - K will follow up with last year's sponsors for renewal.

-Grants:

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-Treasurer's Report: April beginning balance = \$6,841.76 and April ending balance = \$11,372.06.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.

-Upcoming Events:

- **Mon-Thurs** mornings during summer, aligning with Summer school to have bus service for the players
- **6/08** – Atlee 7v7
- **6/13** – Car wash at Advance Auto 10-2 pm – all players expected to participate
- **6/15** – Atlee 7v7
- **End of June TBD** – Parent Meeting
- **6/29-7/07** = Dead Period

- **7/13** – Atlee 7v7
- **7/17** – Friday Night Lights at CHS Stadium @ 8 pm
- **7/20** – Atlee 7v7
- **8/13** – Scrimmage @ Patrick Henry: JV 6 pm, Varsity immediately following
- **8/20** – Scrimmage @ home vs Hartwood: JV & Varsity

-New/Ongoing Business:

- Car Wash – Aimee applied for Thrivent card to fund supplies needed. All players are expected to participate. A few parents are needed to help manage the players and collect money. The car wash will be by donation. We will provide food for the players, coaches, & helpers. We will not be selling food this time.
- Youth Football Camp – new Parks & Rec Director reached out to Coach A to co-host an event. They finalized details without coordinating with coach and published them in the P&R catalog. At this point, we do not know what our level of participation is.
- New Varsity black jerseys – ordered by Josh Grein for July delivery. The old black uniforms will cycle down to JV.
- Locker Room damage – the repairs are complete.
- iPad replacement & End Zone camera – Aimee will order the new iPad once David determines exactly what is needed. Coach A is getting the End Zone system to David for inspection.
- SportScope subscription renewal – Aimee nor Coach A has gotten a confirmation from Mr. Grein whether it was done or not. We already lost the several hundred dollar discount we were getting by not renewing in a timely manner.
- Uniform Inventory – Aimee will set up with Coach A & Mr. Grein
- Aimee needs to order smoke bombs for varsity home games.
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. Aimee will reach out to Mr. Grein to see if there are any plans to upgrade. If not, is he okay with us coordinating estimates?
- Practice & game field hazards – At the May 2025 meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.

- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 6/16/2026.

-Old Business:

- Helmets have begun arriving!

-Next meeting: 6/16/2026 @ 6 pm @ Roma's in Bowling Green

-Motion to adjourn meeting at 6:58 pm by David, seconded by Leissa. All in favor.

Minutes recorded by David Fletcher.