

# Caroline Cavaliers Football Club

## Meeting Minutes

July 21, 2026

Attendance: Aimee Fletcher, David Fletcher, Niki Abel, Leissa Richardson, Kathryn Corbin, Jason Corbin,

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Niki Abel – Vice President, Secretary – David Fletcher, Leissa Richardson – Treasurer, vacant – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:13 pm.

-Motion to approve June 2026 meeting minutes made by Niki & seconded by Kathryn. All in favor.

-Team Meals: Aimee has reached out to past sponsors from churches and civic groups. She will distribute to the parents too.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. David has identified the iPad that is needed for the system, as well as a camera from SportScope. For the game day tasks, a Signup Genius will be created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). A generator was purchased to run the tunnel and cold spark machine next year. David will relearn the camera system set-up and train other people to do it. Jabari Mitchell's father has shown some interest in assisting. Also, Danielle Logue and Brian Cunningham are willing to remain part of the varsity chain crew. Coach A plans to utilize Team Managers and he wants shirts for them to wear.
- Parade Committee: Needed in October
- Banquet Committee: Needed in November.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.

- Double Good Popcorn fundraiser – Aimee will get with Coach A on a start date. He wanted to kick off the season with this fundraiser.
- Car wash (without selling food) is TBD. We canceled the one on 6/13 from 10 am to 2 pm due to severe drought. We are hoping for the Aug/Sept timeframe. If still in drought, could we possibly do it with imported water from a water truck?
- Gift Card Wreath Raffle – Niki would like to put this together and sell tickets at games.
- Corporate Sponsorship:
  - K will follow up with last year's sponsors for renewal.
  - Leumas confirmed Game Day Sponsorship.
  - Going forward, K thinks we should start the sponsor search in November, as many companies are planning who they can support that early.

#### -Grants:

- Coach is interested in an enhanced version of a tackling dummy. It costs about \$1500. We will possibly seek a grant or sponsor to cover this.

-Treasurer's Report: June beginning balance = \$11, 089.36 and June ending balance = \$10,934.36. Restricted/reserved funds = \$1,300.00 to cover iPad.

#### -Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.
- Repost the list monthly.
- Coach needs some clear storage tubs to secure food.

#### -Upcoming Events:

- **7/25** – Day of Promise – School Supply distribution – players needed to assist

- **7/30-31<sup>st</sup>** – Tryouts
  - Equipment Distribution will occur after tryouts. A \$50 football participation fee is due at that time.
- **8/01** – Youth Football Camp – partnered with Parks & Rec
- **8/04** – Parent Meeting @ 7 pm in CHS auditorium
- **8/13** – Scrimmage @ Patrick Henry: JV 6 pm, Varsity immediately following
- **8/20** – Scrimmage @ home vs Hartwood: JV & Varsity
- **8/26** – First JV game @ home vs J.R. Tucker 6 pm
- **8/28** – First Varsity game @ J.R. Tucker 7 pm
- **9/02** – JV game @ Colonial Heights (across from CH Middle School) 6 pm
- **9/03** – Varsity game @ home vs Colonial Heights 7 pm
- **9/16** – JV game @ King William 6 pm
- **9/18** – Varsity game @ home vs King William 7 pm
- **9/23** – JV game @ Chancellor 6 pm
- **9/25** – Varsity game @ home vs Chancellor 7 pm
- **9/30** – JV game @ home vs James Monroe 6 pm
- **10/02** – Varsity game @ James Monroe (Maury Stadium) 7 pm
- **10/07** – JV game @ home vs Eastern View 6 pm
- **10/09** – Varsity game @ Eastern View 7 pm
- **10/14** – JV game @ Spotsylvania 6 pm
- **10/16** – Varsity Homecoming game vs Spotsylvania 7 pm
- **10/21** – JV game @ home vs Courtland 6 pm
- **10/23** – Varsity game @ Courtland 7 pm
- **10/28** – JV game @ home vs King George 6 pm
- **10/30** – Varsity game @ King George 7 pm
- **11/04** – JV game @ Culpeper 6 pm
- **11/06** – Varsity Senior Night game @ home vs Culpeper 7 pm

#### -New/Ongoing Business:

- Shirts for Team Managers – Aimee will order once the managers have been identified.
- Car Wash – June 13<sup>th</sup> car wash was canceled due to extreme drought in our county. If conditions improve, we will schedule one sometime in the August/September timeframe. Jason asked if we could use imported water from a water truck?
- Youth Football Camp – Date changed to 8/01. Justin the Parks & Rec Director says offering concessions is welcome. We will do hotdogs, chips, icy pops,

water, Gatorade and soda. K & Niki will cover 10-11:30 am, Aimee will cover 11:30 – 1 pm.

- SportScope Renewal – Mr. Grein committed to renewing at the end of July, when his money becomes available.
- iPad replacement & End Zone camera – Aimee will order the new iPad once David determines exactly what is needed. He estimates it to be \$800-\$1000 (we previously earmarked \$1300 for it). SportScope has a camera that is encased and tracks the ball. There is only one battery to charge and it comes with rain gear. It's \$2800. The manufacturer warranty is 2 years. You can extend it another 2 years for \$400, which covers full replacement on the camera, router, antennae & tripod, as long it was not abused. Motion to approve up to \$2800 to purchase the camera made by Leissa, 2<sup>nd</sup> by Niki – all in favor.
- Homecoming game concessions: Spotsy game on 10/16/26. We will do a Sign-up at the Parent Meeting. JV players and parents will be relied on for this coverage. Ask Josh about Snowball truck being allowed in the stadium for Homecoming game. They will give a percentage of their sales to the football program.
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. She reached out to Chris Caldwell about potentially getting estimates on replacement. He indicated the system is only a few years old and let's have it looked at first.
- Uniform Inventory – Aimee will set up with Coach A & Mr. Grein
  - Additional black & yellow storage tubs are needed for uniforms
- Recap of Meeting with AD Grein on 7/15/2026:
  - Went over Friday Night Lights details
  - Youth Football Camp collaboration
  - SportScope subscription renewal – he committed to paying the last week of July, once his new budget money is available
  - Weight Room relocation – he did not have much information to share. There are not any firm plans in place because there is not currently an appropriate space to move the weight room to.
  - Photo & Video Production contract with Donovan
  - Black varsity jerseys – they have arrived!
  - Reviewed Team Meal process
  - 50/50 raffles, VIP seating for sponsors – he is fine with both. Notify him ahead of time if we have volunteers to do 50/50, otherwise he may allow other groups to do it.
  - Homecoming Game Concessions – need 4-5 adults (fryer, grill, registers) and 5-6 high school kids, start cooking at 5:30 pm, potentially try a satellite location by the fence, food trucks require 30 days notice & vendor pays fee

- Stadium Sound System – Niki wants to get bids. He instructed her to reach out to Chris Caldwell.
- Communication
- Assistant ADs = set up ticket takers, social media content, maybe they could help with meeting sponsors of team meals
- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 9/14/2026.

**-Old Business:**

- Black uniforms have arrived.
- Smoke bomb delivery

**-Next meeting:** 8/18/2026 @ 6 pm @ Roma's in Bowling Green

**-Motion to adjourn meeting at 7:23 pm by Leissa, seconded by K. All in favor.**

Minutes recorded by David Fletcher.