

Caroline Cavaliers Football Club

Meeting Minutes

April 19, 2023

Attendance: Aimee Fletcher, David Fletcher, Alan Richardson, Leissa Richardson, JT Lichtenberger, Gerard Johnson, Danielle Logue, Anna Porter-Toure, Dan Marks, Laura Marks

-501c3 status – 990 from last fiscal year was accepted by IRS!

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Ron Goff – Secretary, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:07 pm.

-Motion to approve March 2023 meeting minutes made by Laura & seconded by Dan. All in favor.

-Team Meals: Team meal guidelines letter was updated to include the two meal options established by Coach Johnson. Ladysmith Ruritans paid for a meal. Keith Baylor and friends committed to a meal.

-Other Committees needed:

- Game Day Crew for home games – Ron needs a videographer for Saturday's 7v7. David will do it. Also, Ron & Aimee will collaborate on ordering walkies and a tripod for the birdbox.
- Food Drive Collection – Discussion tabled for now.
- Parade Committee – will revisit in October 2023 to prepare.
- Banquet Committee – will form a committee by 11/2023.

-Fundraisers:

- Flamingo Flock: Danielle already has a few people lined up. She is working on updated marketing to the community. Aimee will order additional helmets for the flamingoes.
- Yard Sale & Vendor Event: 4/22/23 from 8 am to 2 pm. Laura is selling spaces for \$15 each. 69 spaces have been purchased! That's \$902 in spaces! The large banners have been put up on the side of 207 to attract attention to the event. We will sell hamburgers (\$3), hot dogs (\$2), chips

(\$1) & drinks (\$1) to vendors and customers. All of these items have been donated by parents and community members.

- Corporate Sponsorship: The limo auction closed at \$300.

-Grants: Aimee met with The Caroline Foundation Board on 4/12/23. After the presentation, they decided to award \$2000 to the Football Club to be put toward the blue jerseys! The REC application process is not open right now.

-Treasurer's Report: Submitted by Leissa - March beginning balance of \$10,399.42, ending balance was \$11,235.85.

-Projects:

- Repairs to and organization of "hot box" are on hold until spring. We need fascia for the little white shed. We need to hang the six 2x4s to close the opening above the interior door. We need concrete to fill in gaps in floor. Ron & Aimee will set a date to do the organization.
- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, individual bags of BAKED chips, protein bars, yogurt, individual bags of trail mix, deli protein packs (like P3). Repost the Sign-up Genius.

-Upcoming Events:

- Off-season Workouts are Mondays, Tuesdays, Wednesdays and Thursdays, until school ends. Courtney is running the weightroom program. There is a new candidate for the vacant Strength & Conditioning position.
- Community Yard Sale & Vendor Sale on 4/22/2023 in CHS student parking lot.
- 7v7 at Highland Springs High School & Atlee High School (possible change to Hermitage HS) throughout April, May & June.
- Teacher Appreciation Week: 5/8 – 5/12 Aimee will prepare brownies for 140 staff members at CHS. Other Club members/parents are welcome to contribute as well.
- Fish Fry & Car Wash: 6/17/2023 in Advance Auto Parts parking lot from 10 am to 2 pm (food until we run out).
- Ferrum College Camp: June 26-29 – So far 7 kids have paid. There is a list of what to pack on the form.
- Community of Promise Day: July 29, 2023 – The Club could do a table providing school supplies. Coach can take the players to support the event.
- Golf Tournament: August 4, 2023 – limit of 25 teams of four
- Friday Night Lights/Conditioning Testing: July 21, 2023 – Coach will announce the Captains for the season. They will get a patch for their jerseys. Players

that meet the minimum number of workouts will get a logo & stripe. As far as food, we may do more of a potluck approach.

-New Business:

- Uniform & Equipment update: Black uniforms will be ordered in May.
- Next School Board Meeting is 5/08/2023.
- Heat Pump or AC unit donation by Michael & Sons. We will do a sponsor banner, if this pans out.

-Old Business:

- VA form 100 (VA Dept of Agriculture, Charitable Solicitation Division): still pending. They requested additional information: Certification of Incorporation and a signed Treasurer's Report.
- Public Hearing on budget with BOS.
- Niagara water donation – picked up by Dan and delivered to the locker room.
- Coaches Clinic receipts & cards need to be returned to Leissa.
- Update from coach on player food insecurity: He will let us know when more food is needed.
- Liability insurance for the Club – information from Leissa.

-Report from Coaches:

- Athletics is purchasing a new lineman chute.
- 1st day of practice is 7/24.
- Equipment distribution is 7/19 and 20th.
- Mon/Tu/Th mandatory summer workouts: 8 am – 11 am OR 5 pm – 7 pm; Wednesday is optional (recovery day).
- Dead Period is 7/2 – 7/8.
- \$700 for updated water fountain for locker room.
- Two TVs for locker room; need to mount them in coach's office.

-Next meeting: 5/24/2023 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 7:23 pm by Leissa, seconded by Laura.

Minutes recorded by Aimee Fletcher.