

Caroline Cavaliers Football Club

Meeting Minutes

December 9, 2025

Attendance: Aimee Fletcher, David Fletcher, Alan Richardson, Leissa Richardson, Niki Abel, Anna Porter-Toure, Kristine Bradshaw, Matt Bradshaw

-501c3 status – 990N has been filed for fiscal year August 2024 – July 2025

-Club Officers – Aimee Fletcher – President, Dan Marks – Vice President, Secretary - vacant, Leissa Richardson – Treasurer, Laura Marks – Fundraising & Sponsorship Director, vacant – Team Meals Director

-Meeting called to order at 6:09 pm.

-Motion to approve November 2025 meeting minutes made by Niki & seconded by David. All in favor.

-Team Meals: Complete for the season. Per Coach A, we need to reiterate no greasy food and no desserts.

-Other Committees needed:

- Game Day Crew for home games – We need a leader for the Game Day Crew. We still need a replacement camera for the tower so that we have a backup. For the game day tasks, a Signup Genius was created (chain crew, tunnel, cold spark machine, smoke bombs, camera operators). We will purchase a generator to run the tunnel and cold spark machine next year.
- Parade: The Bowling Green Christmas Parade is 12/13/2025 beginning at 5:30 pm. Players must meet at the truck on White St/Maury St at 4:30 pm. At 2:30 pm, please meet the coaches beside the football locker room at CHS to decorate the truck. The theme is Toyland.
- Banquet Committee – Niki, Kristine & Lequisha are part of the planning committee. We would like more parent involvement for this event, as well.

-Fundraisers:

- Caroline Logo Stencil: Back to the drawing board with this idea. We need a stencil made.

- Super Bowl Squares: \$20 per square; \$250 payout per quarter
- Corporate Sponsorship: Apex Physical Therapy, Ferber Automotive, Winding Brook of Milford & Ladysmith, & VA Smiles in Fredericksburg.
- Snap Raise: An online fundraising platform was suggested as a new option.

-Grants:

- Dominion Power – Applied for grant money to purchase helmet and shoulder pad repair kits (Speedflex helmet parts and shoulder pad parts).

-Treasurer's Report: November beginning balance = \$11,978.45 and November ending balance = \$11,934.89.

-Projects:

- Fueling Station for the players does need regular restocking. Coach's suggestions: Nature Valley granola bars, peanut butter cracker packs, protein bars, slim jims, applesauce squeeze packs, peanuts, yogurt, individual bags of trail mix, deli protein packs (like P3). Gatorade powder in cans to make in bulk. An Amazon Wishlist has been shared to help keep the fueling station restocked. The Wishlist includes snacks, Gatorade, laundry products & cleaning supplies. We will recirculate the wishlist. A suggestion was made to create a list of items for people doing regular grocery shopping (not using Amazon). This can be posted on Facebook and our website.

-Upcoming Events:

- **12/13/2025** – Bowling Green Christmas Parade
- **1/10/2026** – End-of-Season Banquet

-New/Ongoing Business:

- Bowling Green Christmas Parade – Dec 13th, starts at 5:30 pm. At 2:30 pm, meet coaches beside the football locker room at CHS to decorate the truck. The truck will be decorated with lights (powered by battery pack borrowed from the Pryors) and other sparkly things. At 4:30 pm, players must meet at the truck lined up on White St/Maury St. Coach will give each player a jersey to wear. Players, please wear warm layers and bring gloves. The players will walk and hand out mini footballs & stretch bracelets to the crowd. We have the Santa buckets/bins in the hot box for the players to carry their footballs in for distribution. We have a new banner (8 ft wide) made for a couple of players to lead the group.

- End-of-Season Banquet: Jan 10, 2026 at 3 pm. We need volunteers at 1 pm for set-up, as well as a group to stay and help clean up. Set up will involve arranging tables/chairs, tablecloths, centerpieces, décor. Lequisha will create some balloon décor. Kristine suggested a red carpet-style look. Lequisha will allow us to use her photo booth & projector. The Senior banners will be hung and on display during the banquet. Boonedocks will make pulled pork BBQ & chicken breast. If we purchase the proteins (estimated at \$1700 for 150 people), they will provide sides for free. A salad "bar" will be provided by the Club. The coaches will serve the food. Events will be created on Facebook & SportsYou. A paper invitation will be created and sent home with the players with a QR code to RSVP. Players/coaches/guests must RSVP. The cost of a guest adult ticket is \$12 and a child 12 and under will be \$6. Matt suggested we add a request for Fueling Station items to be donated at the banquet. Also, to the RSVP form, add a request for some sides/desserts to be donated for the banquet.
 - Player gifts: discussed at the meeting. Aimee will contact Best Promotional for an estimate.
 - Coach gifts: discussed at the meeting. Aimee will contact McKenzie Allison for an estimate.
- Replacement jerseys: New white #51 & #52 jerseys are needed. These jerseys were torn off of players during a game late in the season. Aimee will discuss them with Mr. Grein and set up a time to do a physical inventory of the uniforms.
- Sponsor plaques: Aimee has ordered the plaques and photos. They will be distributed by end of the year.
- Off Season workout schedule – TBD by Coach A.
- Sound system for press box/announcer's booth? Niki pointed out how bad the audio is and how hard it is to hear. We can look into what it would cost to replace with good equipment.
- Practice & game field hazards – At May's meeting, Coach Pritt brought up the poor condition of both fields. It is largely because there is very little rest for those fields so they aren't getting proper maintenance (filling holes, leveling the field, & keeping grass/substrate healthy). Multiple players have sustained injuries due to the poor conditions. We are aware of prior plans to develop fields down behind the football field. Work began on them, but then stopped. The land that was cleared has since grown back up. Can this property be developed? It would allow for practice field rotation and rest periods.
- Player Food insecurity – no identified needs right now.
- Next School Board Meeting is 1/12/2026.

-Old Business:

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-Next meeting: 1/20/2026 at 6 pm at Roma's in Bowling Green.

-Motion to adjourn meeting at 7:44 pm by David, seconded by Niki. All in favor.

Minutes recorded by Aimee Fletcher.